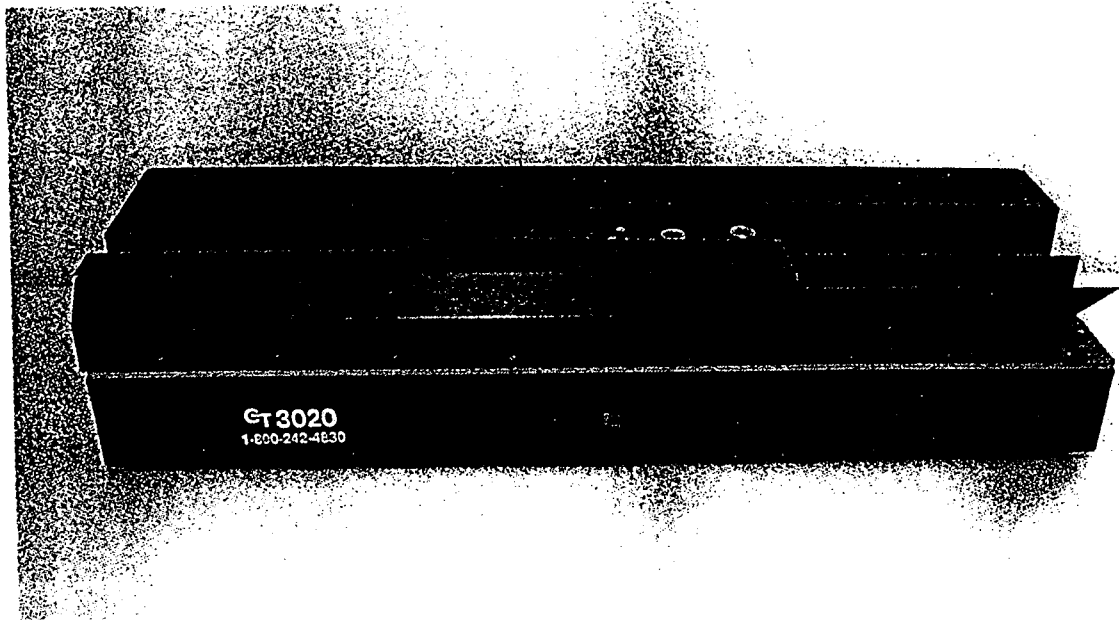


April, 2002

# GT3020

## *CHECK DE-STRIPPING MACHINE*



## *Operator's Manual*

*First Edition*

# GT

**CT MODEL 3020  
CHECK DE-STRIPPING MACHINE**

**OPERATOR'S MANUAL**

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# GT 3020

## CHECK DE-STRIPPING MACHINE

### SECTION I - INTRODUCTION

#### 1.0 Purpose of Manual

This document contains the information necessary to operate the CT Model 3020 in any facility engaged in item processing. It also contains information on electrical power requirements and machine operation.

#### 1.1 Description of Machine

The CT Model 3020 Check De-Stripping Machine accepts stripped checks placed in the feed slot and de-strips them. (See Fig. 1.)

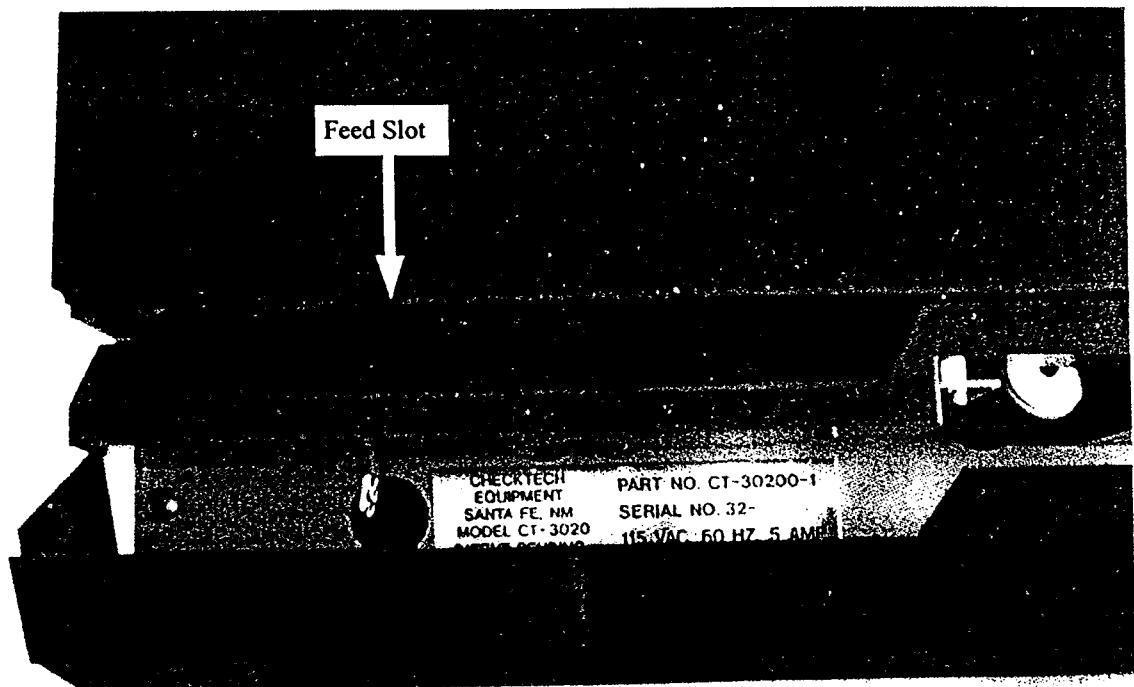


Fig. 1. Feed Slot

- 1.1.1 **Size** The CT 3020 measures 29.5 inches wide by 9.5 inches deep. It is 5.5 inches high at its tallest point and weighs just 22 pounds.
- 1.1.2 **Design Concept** The Model 3020 has been designed for reliability and speed of processing, and to be operator friendly. Its modular design allows components to be easily removed and replaced to minimize down time for machine repair.

## **SECTION II - INSTALLATION**

- 2.0 Installation and Start-Up**
1. Remove the CT Model 3020 from its carton (observing the "THIS SIDE UP" instruction) and place it at the desired work location.
  2. Plug the power cord into the power cord socket located at the left side of the machine. (See Fig. 2.)

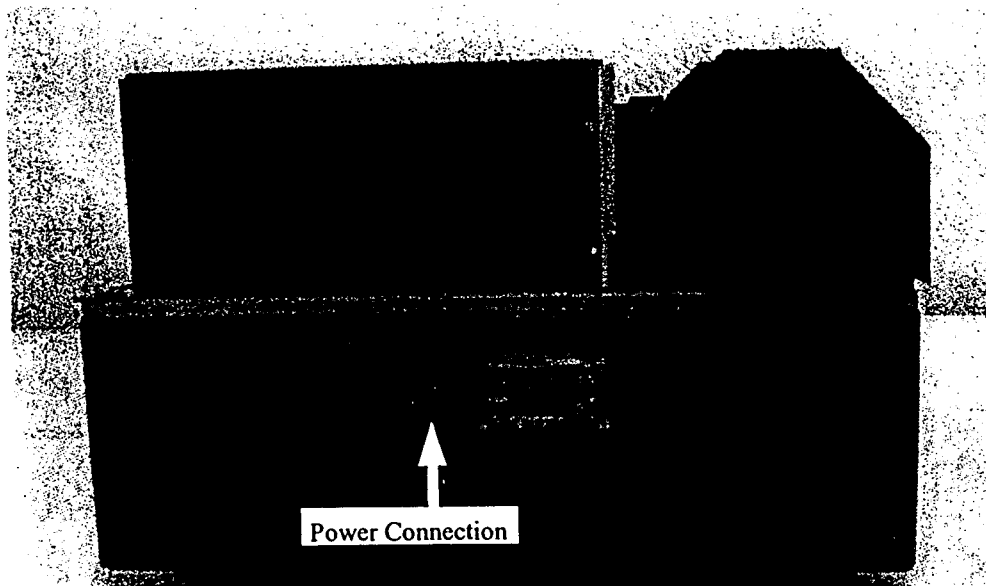


Fig. 2. Power Connection (left side of machine)

3. Connect the power cord to a 120-volt AC electrical outlet.
4. Install the cutter idler. (See Fig. 3..)

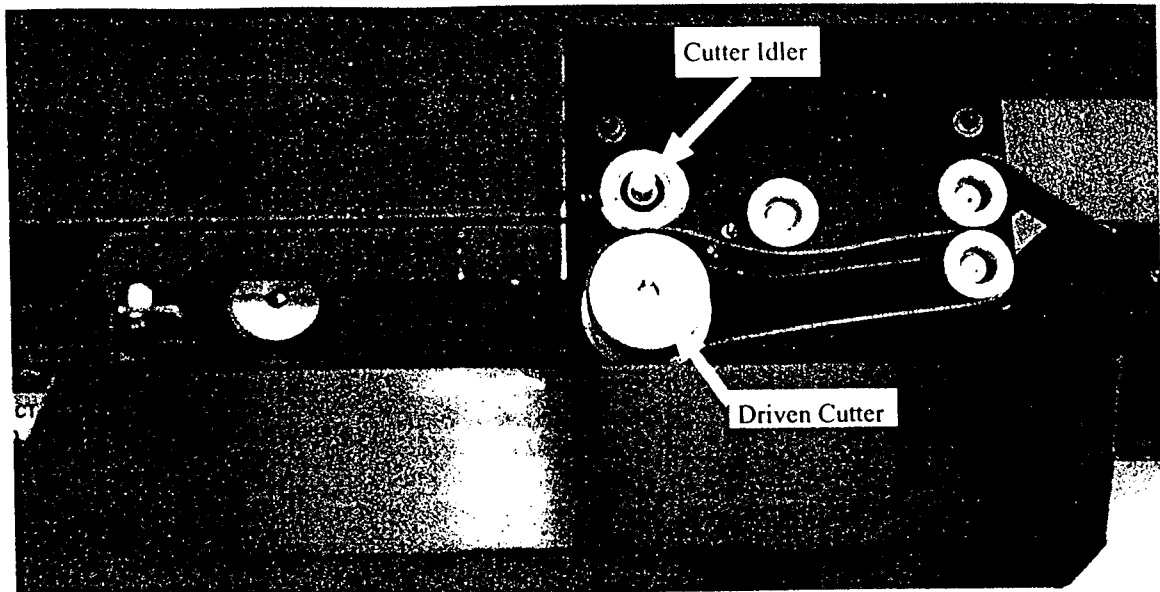


Fig. 3. Cutter Assembly

5. Turn on the CT Model 3020 by depressing the on/off power switch located in the middle front surface. (See Fig. 4.) An orange light in the power switch indicates the machine is on.

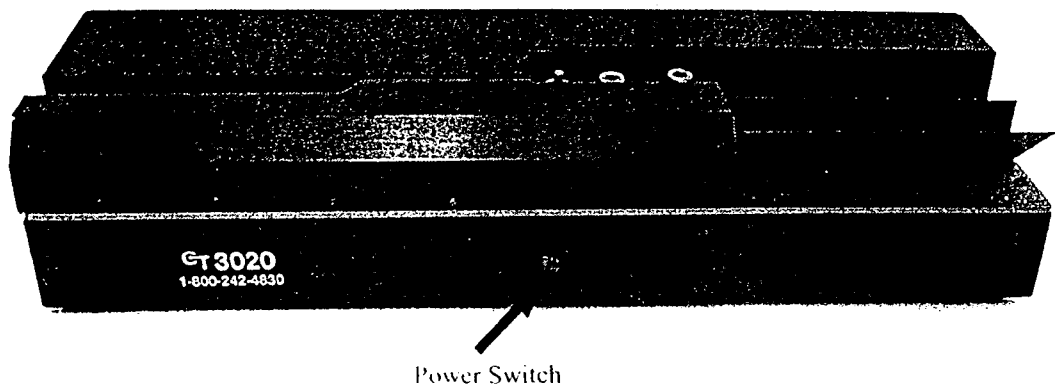


Fig 4 On/Off Switch



## **SECTION III - OPERATION**

### **3.0 Preparing Items to Be De-stripped**

1. Inspect the leading edges for damage. Severely damaged items may effect operation of the feed function.
2. Place item in feed slot.

## **SECTION IV - CLEANING**

### **4.0 Cleaning the CT3020**

1. Place the main power switch in the off position.
2. At least once a week, clear the interior of the machine, the check path, and sensors of paper dust and debris. Use canned air or a vacuum cleaner.

**NOTE:** Do not allow the sensors to get wet. Moisture may damage them.

3. De-stripping checks may result in adhesive build-up on the cutter assembly that may impair operation of the machine. When adhesive build-up is observed, Check-Tech recommends using WD-40® on a cotton swab to dissolve the build-up on bottom of the idler side and the top of the driver side of the cutter assembly. (See Fig. 3.)



**CT MODEL 3020  
CHECK DE-STRIPPING MACHINE**

**SPECIFICATIONS**

<b>Power Requirement</b>	120 volts AC, 60 Hz, 5 amp
<b>External Dimensions</b>	29.5"(w) x 9.5"(d) x 5.5"(h)
<b>Weight</b>	22.0 lbs.
<b>Operating Temperature</b>	32 degrees F to 95 degrees F (0 to 38 C)
<b>Fuse</b>	120-Volt 5 amp - Type 3AG

**NOTE:** For the safety of the operator and the equipment, do not exceed the rating of the fuse.

